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# Terms of participation and usage regulations

(based on § 3 University Law and the “Administrative Guidelines for University Sports at the University of Bonn” dated 7/30/2008).

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## **Acknowledgement of the terms of participation and usage regulations**

Any participation in and use of university sports offerings must take place on the basis of this document, in conjunction with the applicable usage regulations for the relevant sports facility.

The terms of participation and usage regulations shall be considered acknowledged upon participation and/or when usage authorization is granted.

## **Terms of participation**

### **Eligibility**

Fundamentally, only **members and associates of the University of Bonn** are eligible to participate in the university sports offerings:

- Students
- Trainees
- Employees
- Auditing students

The following **persons affiliated with the university (external parties)** can be admitted by the head of the university sports department:

- Alumni
- Members of Universitätsgesellschaft Bonn - Freunde, Förderer, Alumni e.V.
- Employees of IHK Bonn/Rhein-Sieg
- Members of SSF Bonn
- Spouses of eligible participants
- Students from other universities

Only members and associates of the University of Bonn (students, trainees, employees; see §2 University Law) and students of other universities who can demonstrate their eligibility for university sports at the University of Bonn are eligible to participate in swim practice. Registration is subject to a review of eligibility.

### **Participation fees**

For **students of the University of Bonn**, a **semester card for Fee Group 1** is required to participate in all free courses and to use the outdoor university sports facilities. Only the posted fee must be paid for fee-based courses.

**Other members and associates of the University of Bonn and persons affiliated with the university (external parties)** can be admitted for participation in university sports upon payment of a fee (**Fee Group 2 or 3**, see table below) for one semester at a time. In exchange, they will receive a semester card that is only valid in connection with proof of status (proof of employment, auditor certificate, etc.). For fee-based courses, the specified fee must be paid.

Table 1: Overview of fee groups and groups of people.

<b>Fee group</b>	<b>Group of people / verification document</b>	<b>Usage</b>	<b>Free offerings and outdoor facilities</b>	<b>Fee-based offerings</b>
<b>Fee Group 1</b>	Students at the University of Bonn / student ID		Semester card, Fee Group 1	Booked course
<b>Fee Group 2</b>	Employees of the University of Bonn and UKB / proof of employment Members of the Bonn university community / UGB membership card Students from other universities / student ID Employees of IHK Bonn/Rhein-Sieg / proof of employment Student auditors / auditor certificate		Semester card, Fee Group 2	Semester card, Fee Group 2 and booked course
<b>Fee Group 3</b>	External parties / external ID Members of SSF Bonn / membership ID		Semester card, Fee Group 3	Semester card, Fee Group 3 and booked course

All semester cards can be ordered before the start of online course registration. The semester cards are valid while classes are in session and between terms. The fee is not refundable. Semester cards are non-transferrable. Any misuse of a card will cause the bearer to be barred from all sporting events. Between terms, a semester card is offered for individual Fare Groups at the start of the vacation session, for a reduced fee corresponding to the shorter validity period.

**Persons affiliated with the university (external parties)** can participate in university sports based on the available capacity. As proof of eligibility, they will be issued a semester card that is only valid for external parties who are not members or associates of the University of Bonn, in conjunction with the external ID. The external ID is issued by the university sports office, and requires the participant to sign a participation form for external parties. There is no legal entitlement to be admitted.

## Registration

All participants in free courses register via the “Book now” link. In the event of high demand, free courses will be limited to a specific number of participants. This number is indicated for the respective courses. In this case, the number of participants will be limited by issuing cards in advance or through an online registration process.

Fundamentally, participants register for fee-based courses through the online booking system, using direct debiting. Returned direct debits will be subject to a fee of

EUR 3.00. Each sports course and each semester card requires a separate registration transaction and direct debit authorization. Participants may only register once the online registration process has been activated.

If participants cannot or do not wish to register online, they can register in the university sports office. Cash payments can be accepted, with a processing fee of EUR 3.00. In-person registration can only take place after the start of online registration, during regular university sports office hours.

If the minimum number of participants needed to cover costs is not reached, the course will be canceled, or courses may be combined. Participants can only change courses after consulting with the responsible instructor and the university sports office; there is no entitlement to a spot in a different course. Registration cannot be transferred to a different person.

## **Cancellation policy**

### Cancellation right

You can cancel your contract declaration within 14 days, without explanation, in text form (e.g. letter, fax, email). This period begins when you receive the cancellation policy in text form, but not before the contract is concluded and not before we fulfill our informational obligations as per Article 246 § 2 in conjunction with § 1 Paragraphs 1 and 2 EGBGB [Introductory Law to the German Civil Code] as well as our obligations as per § 312g Paragraph 1 Sentence 1 BGB [German Civil Code] in conjunction with Article 246 § 3 EGBGB. In order to comply with the cancellation period, it is sufficient to send the cancellation in a timely manner. Cancellations should be addressed to:

University Sports at the University of Bonn, Römerstr. 164, 53117 Bonn  
Fax number: +49 (228) 73-4293  
Email address: hochschulsport@uni-bonn.de

### Effects of cancellation

In the event of an effective cancellation, any previously received benefits by both sides must be returned and any services used must be surrendered. If you cannot return/surrender the received benefits and services (e.g. benefits of use), or can only do so in part or in worse condition, you must compensate us for the relevant value. This may mean that you have to continue to fulfill the contractual payment obligations for the time up to the cancellation. Any obligations to make payments must be fulfilled within 30 days. This period shall begin for you when you send in your cancellation declaration, and for us within 30 days of receiving same.

### Additional comments

Your cancellation right shall be prematurely rendered null and void if the contract is completely fulfilled by both Parties at your explicit request before you have exercised your cancellation right.

## Access and opening hours

Access to the university sports facilities is only permitted for persons who are authorized to participate in university sports at the University of Bonn, with corresponding documentation, during opening hours.

The opening hours for the respective university sports facilities are published on site via posted notices, in the program booklet and under [www.sport.uni-bonn.de](http://www.sport.uni-bonn.de). In the summer semester, some university sports facilities are closed and some are open for limited hours due to extensive maintenance work. Fees already paid cannot be refunded due to such closures of the university sports facilities.

Accessing and using the university sports facilities outside opening hours is punishable by law and will be reported to the authorities.

## Insurance

When participating in university sports, only students of the University of Bonn are eligible for statutory accident insurance coverage, under certain conditions (§ 2 Para. 3 No. 8c Social Security Code, Seventh Book [SGB VII]). This requires that sports offerings at the university be considered official university courses, or that the university sports be offered by the university itself or a university-related institution (AStA) under the supervision of an appointed instructor.

This accident insurance coverage includes the athletic activities themselves, the necessary preparatory tasks, and paths to and from the exercise area. Independent athletic activity and usage permits outside the organized exercises in the university sports facilities are also not insured, nor are competitive sports in university-related or other sports clubs.

**Employees** of the university are only insured when participating in university sports if the particular requirements of company sports are fulfilled (sport as a balancing activity, regularly scheduled, company-relevant organization and participants, not a competitive sport). **Company sports are covered by accident insurance** if the sport has a balancing rather than a competitive character, takes place regularly, if the participants are largely limited to company affiliates, if the exercise time and length appropriately balance out the operating activities, and if the sport is organized with the company's interests in mind (<http://www.unfallkasse-nrw.de/index.php?id=242>).

**External parties** (non-university members) to the sports centers are fundamentally not insured. (Source: <http://www.unfallkasse-nrw.de/fileadmin/server/download/PDF/Container/GUV-SI8083GUVHochschulen.pdf>)

Students who suffer an accident within the above context, along with all affected university institutions, must immediately inform the university administration (Dept. 1.2 – Student Affairs, Regina-Pacis-Weg 3, 53113 Bonn, Room 0.021 - Tel.:

73-7822) of any accidents so that the statutory accident report can be forwarded to the responsible insurance agency (forms for students are available from the AStA sports department, in the university sports office and online under [www.unfallkasse-nrw.de](http://www.unfallkasse-nrw.de)). The accident report must be submitted within three days after the university learns about the accident (see the university calendar, accident insurance section).

No other university sports participants are included in this insurance coverage. Therefore, this group of people is encouraged to conclude private accident insurance. Even the contractual use of the sports facilities outside university sports activities is not covered by sports accident insurance.

University sports instructors are employed as freelance workers, and are therefore not covered by statutory accident insurance. Instructors hired by the AStA are insured by the administration employer's liability insurance association. Instructors are encouraged to obtain private insurance for accident coverage.

Please note that people who wear glasses must wear suitable sports glasses.

### **Liability**

Reciprocal liability claims relating to university sports at the University of Bonn only apply in the event of intent or gross negligence. Any further liability for damages (e.g. in the event of theft or damages to personal property) by the university sports organizers and their employees is hereby excluded. All university sports participants and instructors are encouraged to conclude liability insurance to cover claims resulting from third-party personal and material damages.

The university is not liable for the loss or damage of cloakroom items, bicycles, motor vehicles or other items. The university is not obligated to provide security for changing rooms, vehicle parking spaces or other storage areas. It is also not liable even if its employees have been entrusted with keys to these rooms or parking spaces.

## **Usage regulations**

All users are obligated to use the surfaces, facilities, furnishings and equipments properly and to treat these with care, and must observe and comply with the provisions of these usage regulations. In the event of violations of public order and safety, or if users violate other contractually agreed obligations, an immediate temporary or permanent usage ban can be issued.

## **Usage regulations for all facilities**

### **1. Participation requirements**

Access to the university sports facilities is only granted to persons who are eligible to participate in university sports at the University of Bonn, with corresponding proof of eligibility, during opening hours. Proof of eligibility for university sports must be presented without being requested.

### **2. Opening hours/access**

Opening hours for the respective university sports facilities are published on site via a posted notice, in the program booklet and under [www.sport.uni-bonn.de](http://www.sport.uni-bonn.de). Accessing and using the university sports facilities outside opening hours is punishable by law and will be reported to the authorities. Minor non-enrolled persons are not permitted to enter the university sports facilities. This excludes minor children of university members who are registered participants in internal university courses and external offerings from partners.

### **3. Clothing/hygiene**

Participants must have appropriate clothing and equipment in order to use the sports facilities. The sports halls/rooms require clean, indoor-appropriate sports shoes that have not been worn as street shoes. Street shoes that are taken into the hall must be transported in suitable containers to prevent the sports halls/rooms from becoming dirty.

### **4. Proper use**

Setting up personal lockers, sports equipment and other equipment as well as using the university's sports equipment/materials must be approved by the university in advance. Sharing the provided sports facilities and sports equipment/materials with third parties is not permissible. After each use, users must return all equipment and materials to the supervisory staff in proper condition or put it away themselves.

Escape paths must be kept clear and cannot be moved.

All users must check the sports areas and facilities as well as the provided equipment and materials (or have them checked by another party) before and after using them, to ensure their safety. If users discover any defects or damages, they must report these to the university sports department immediately, at the latest on the next business day.

Users shall be liable for intentional or negligent damages or soiling of and in the sports facilities, on paths and in landscaped areas, and are also generally liable for any damages they cause.

Glass objects may not be taken into the facilities. Dogs and other pets may not be taken into the facilities. In addition, it is not permissible to park bicycles or motor vehicles inside the sports facilities. Such vehicles may only be parked in the designated spaces. Smoking is not permitted in any of the sports facilities. Bringing in and consuming alcoholic beverages as well as barbecuing are generally prohibited in the university sports facilities. During events (tournaments, etc.), approval can be granted upon request. Inebriated persons are not permitted to enter the facilities.

Lockers for bags and clothing are provided in the university sports facilities. Lockers may only be occupied while the sport is being played. They work with a personal combination lock or a coin slot (automatic return after use). After use, lockers must be cleared on the same day; any uncleared lockers will be opened.

Additional lockers are provided for instructors in the university sports facilities at Nachtigallenweg 86 and Ernst-Moritz-Arndt-Straße 4. Use of the instructor lockers is exclusively restricted to university sports instructors at the University of Bonn for the semester during which they are instructing. Authorization for this will be granted by the university sports office upon request. If usage is not authorized, the locker will be cleared immediately.

## **5. House rules**

The house rules for the university sports facilities are exercised by the responsible body or a supervisor appointed by the body. Instructions from university sports facility staff must be followed. Anyone who violates the usage regulations may be banned from using the university sports facilities.

### **Exclusion of participation**

If good cause exists, a person may be banned temporarily or permanently from participating in university sports. This exclusion can apply to individual courses or for all university sports offerings. In particular, good cause exists in the event of

1. physical or mental threats or harm to other participants or instructors,
2. violations of the usage regulations and house rules,
3. violations of the instructor's rules,
4. attempted fraud in registrations and
5. conduct that permanently harms the objectives of the courses – particularly the goal of cooperative collaboration among all the participants – and thus also the execution of the sporting event.

The usage rules for all the facilities are supplemented by the usage rules for individual sports facilities:

- Usage rules for the fitness training center, hall 5
- Usage rules for the indoor climbing facility
- Usage rules for the boat house
- Usage rules for the weights room, Nachtigallenweg 86
- Usage rules for the tennis courts

The abovementioned usage rules are posted in the sports facilities and can be reviewed under [www.sport.uni-bonn.de/download](http://www.sport.uni-bonn.de/download).